

Privacy Policy
46th May 2018



Monitor Manage Reduce Procure



# Privacy Policy

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#### Introduction.

GET Solutions, takes the protection of your personal data very seriously. We are committed to protecting and respecting your privacy, and will ensure that your personal data is kept confidential and held securely at all times whether in transit or at rest. This privacy policy has been updated to inform you how we handle the information we obtain from you through the delivery of our website, products and services and also to inform you of your rights under the GDPR law.

# Personal identification information

We may collect personal identification information from Users in a variety of ways, including, but not limited to, when Users visit our website, register on the website, place an order, subscribe to the newsletter, respond to a survey, fill out a form, and in connection with other activities, services, features or resources we make available. Users may visit our website anonymously. We will collect personal identification information from Users only if they voluntarily submit such information to us. Users can always refuse to supply personally identification information, except that it may prevent them from engaging in certain related activities. We care about your data and security and take every precaution to ensure it is stored securely at rest and in transit, in accordance with The General Data Protection Regulation 2018, and The Data Protection Act 1998.





# Information that is gathered from website visitors

In common with other websites, log files are stored on the web server saving details such as the visitor's IP address, browser type, referring page and time of visit. This information is not used to track individual visitors to this website. Cookies may be used to remember visitor preferences when interacting with the website.

#### What are cookies?

Cookies are small digital signature files that are stored by your web browser that allow your preferences to be recorded when visiting the website. We may offer cookies to you and you should ensure that your web browser is set up not to accept cookies if you do not wish to receive them. Please note if you disable cookies on your browser, some services or website functionality may not be available. Types of cookies used: • Essential cookies – these are required for the operation of parts of our website such as accessing secure areas of the website or using online forms. • Analytical cookies – these allow us to recognise and count visitors, and visitors navigate around our site, this helps us improve how our website works, by making sure visitors find the content they are looking for. • Marketing cookies – these recognise you when you return to our website and allows us to personalise our content, remember your preferences. These also record your visit, the pages you've visited and the links you have used. We then use this information to make our website, any advertising displayed on it and communications sent more relevant to your interests. By continuing to use this site, you're accepting this cookie policy and our use of these cookies.

# Opting out of cookies from our website

You may be able to block cookies via your browser settings but this may prevent you from access to certain features of the website.

### Cookies and our use of Google analytics

If a page of our website contains a link to the Google Analytics tracking code - we are using Google, as a third party vendor of visitor logging. These cookies are used to collect information about how visitors use our website. We use the information to compile reports and to help us improve the website and service to customers. The cookies collect information in an anonymous form, including the number of visitors to the website, where visitors have come to the website from, and the pages they visited. We do not share personal data with Google.





#### Sharing your personal information

We do not sell, trade, or rent Users personal identification information to others. We may share generic aggregated demographic information not linked to any personal identification information regarding visitors and users with our business partners, trusted affiliates and advertisers for the purposes outlined above. We may use third party service providers to help us operate our business and the website or administer activities on our behalf, such as sending out newsletters or surveys. We may shawww.re your information with these third parties for those limited purposes provided that you have given us your permission. E-mail may be sent to inform you of news of our services or offers whenever you have provided consent. You will always be given the chance to opt out of any periodic mailings. If you have subscribed to one of our email services, you may unsubscribe by following the instructions which are included in the e-mail that you receive.

### How we protect your information

We adopt appropriate data collection, storage and processing practices and security measures to protect against unauthorised access, alteration, disclosure or destruction of your personal information, username, password, transaction information and data. Our website operates on a secure server with HTTP secure transfer protocol and has appropriate firewall and anti-virus/malware software installed. The website is updated frequently with operating system updates or security patches.

#### Your rights

You have the right to access, correction and deletion. We respect your privacy rights and will provide you with reasonable access (representing your 'Right to access' under the GDPR law) to the personal data that you have provided through the use of our products and services. A copy of the information we hold can be obtained by writing to the Data Protection Officer at GET Solutions (UK) Ltd, 4 Argosy Court, Coventry. CV3 4GA or emailing dpo@getsolutions.co.uk. We will respond with your information request within (30) days as detailed within the GDPR law. If you wish for us to delete your personal data we will have any reference to you deleted or blocked within our organisation at your request. You have the right to be confident that organisations handle your personal information responsibly and in line with good practice. If you have a concern about the way in which an GET Solutions is handling your information; if we:

- are not keeping your information secure;
- are holding inaccurate information about you;
- have disclosed information about you;
- are keeping information about you for longer than is necessary; or
- have collected information for one reason and is using it for something else; then you should notify the GET Solutions Data Protection Officer (DPO) of your concerns. The DPO will action your information rights concern and seek a resolution in accordance with GDPR law. If GET Solutions is unable to resolve your information rights concern, you can raise the matter with the ICO at www.ico.org.uk





# Lawful business for processing personal data

In accordance with the Data Protection Act 1998 and other applicable law relating including the General Data Protection regulation from the 25th May 2018 and to any applicable privacy regulation, GET Solutions (Company Registration Number 04889671) who own and operate, www.getsolutions.co.uk provide the following description of the Personal Data processing activities. Nature of processing: In relation to the supply of our products/services, relevant customer data will be acquired, securely stored, or securely passed on to third party providers solely for the purpose of delivering our products/services, or any other matter as may be advised by GET Solutions from time to time. Duration of processing: Six years; or, as may be otherwise advised by GET Solutions from time to time. Type of personal data: Contact details including company name, company contact name, company address, telephone number and email; and, any other type of personal data as may be advised by GET Solutions from time to time. Categories of data subjects: Business Customers; and, any other category of personal data as may be advised by GET Solutions from time to time. Individuals Rights: You may request to see a copy of the personal data that is lawfully held by GET Solutions for the purpose of delivering or providing notice on its products/services. You may also request that such personal data is deleted and no longer held by GET Solutions. Such request may be done in writing and will be replied to, and actioned in accordance to the afore mentioned regulations/law. Processing outside of EEA: As we operate globally, it is possible that your personal information will be transmitted to and processed in countries outside of the European Economic Area. Where this happens, we put in place adequate measures to ensure that your information is suitably protected at rest and in transit out of Europe in accordance to the GDPR 2018 and Data Protection Act 1998.

#### **Products and Services**

GET Solutions products and services are classified as, but not limited to: fully comprehensive business solutions to deliver sustainable cost saving strategies for corporate and SME organisations including, consultancy, market analysis/intelligence, procurement, energy management, energy/utility software, site services, energy conservation technologies, business & residential telecoms and business insurance. Software: GET Solutions may provide client access to software which may be owned by GET Solutions or carefully selected third party software for the purpose of delivering its products and services to our clients. All software utilised by GET Solutions, the products and services has been fully vetted in terms of data and software security to prevent the loss, misuse or alteration of your information and complies with the Data Protection Act 1998 and the GDPR 2018.





## Third party content

Users may find advertising or other content on our website that links to the websites and services of our partners, suppliers, advertisers, sponsors, licensors and other third parties. We do not control the content or links that appear on these websites and are not responsible for the practices employed by websites linked to or from our website. In addition, these websites or services, including their content and links, may be constantly changing. These websites and services may have their own privacy policies and customer service policies. Browsing and interaction on any other website, including websites which have a link to our website, is subject to that website's own terms and policies.

#### Changes to this privacy policy

GET Solutions offer our products, services, policies and procedures in good faith. We reserve the right to update this privacy policy at any time. We encourage users to frequently check this page for any changes to stay informed about how we are helping to protect the personal information we collect. You acknowledge and agree that it is your responsibility to review this privacy policy periodically and become aware of modifications.

### Your acceptance of these Privacy Policy terms

By using this website, you signify your acceptance of this policy and terms of service. If you do not agree to this policy, please do not use our website, products or services. Your continued use following the posting of changes to this policy will be deemed your acceptance of those changes.

#### Website Registration and Form terms and conditions

By using this website and completing a registration, contact form or any other type of form within this website, you are providing consent for a representative of GET Solutions or the products and services of which GET Solutions provide, to make contact with yourself to disclose information relating to the company, its products, services or other related news.

#### How to contact us

Please contact us with any questions or comments about this Privacy Policy and or your Personal Data by email at dpo@getsolutions.co.uk, by mail to: The Data Protection Officer, GET Solutions, 4 Argosy Court, Whitley Business Park, Coventry. CV3 4GA or by telephone on 0800 888 6020.

GET Solutions processes all sensitive customer data in accordance with its obligations under the Data Protection Act 1998 and the GDPR 2018. A copy of GET Solutions' Data Protection Policy is available here or a hard copy can be provided upon request.



**GET Solutions** 

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